

# Maggard Information Associates, LLC

## Privacy Policy

### Privacy Notice

This privacy notice discloses the privacy practices for **Maggard Information Associates** and our website(s); [www.Maggard.net](http://www.Maggard.net), [MyDMV.Pro](http://MyDMV.Pro), and [NYDuplicateTitles.com](http://NYDuplicateTitles.com). This privacy notice applies solely to information collected by Maggard Information Associates, LLC

- What information we collect;
- With whom it is shared;
- How it can be corrected;
- How it is secured;
- How policy changes will be communicated; and
- How to address concerns over misuse of personal data.

### Information Collection, Use, and Sharing

Maggard can only have access to/collect information that firms voluntarily give us via email or other direct contact from you. We will not sell or rent this information to anyone.

We will use your information to respond to you, regarding the reason you contacted us. We will not share your information with any third party outside of our organization, other than as necessary to fulfill your request, e.g., state Department of Motor Vehicle offices, in the normal course of business.

### Your Access to and Control Over Information

You may opt out of any future contacts from us at any time. You can do the following at any time by contacting us via the email address or phone number provided:

- See what data we have about you or your company, if any.
- Change/correct any data we have about you.
- Have us delete any data we have about you.
- Express any concern you have about our use of your data

### Requesting services

In order to use the services of Maggard Information Associates, LLC, a firm must first provide relevant information required to fulfill the request. During registration a user is required to give certain information (such as company name and email address). This information is used to contact you about the products/services in which you have expressed interest.

## **Sharing**

We use an outside shipping company to ship paperwork such as FedEx or UPS. Information shipped to outside entities in the normal course of business such as the Department of Motor Vehicles, or contracted vehicle auctions will be shipped in sealed envelopes and will always be accounted for by the shippers tracking system.

*And/or:*

We work with government entities such as the Department of Motor Vehicles, Secretary of State Offices and similar bureaus to carry out requests by our client firms. In order to obtain government issued documents such as vehicle titles, we have to share specific information with these entities to carry out the request of our client firms. Maggard will not share information that is not required to obtain an application type. For a comprehensive list of the information shared with government entities for a specific application type, you can email Maggard's team at [info@maggard.net](mailto:info@maggard.net)

## **How Maggard Uses Information Collected**

Maggard prohibits its employees from improper use of information collected from our clients. Information accessed by Maggard employee will be used for the exclusive purpose of executing the request from the client (ie. Preparing and submitting a title application with the DMV, sending paperwork to clients, auctions, etc.).

## **Security**

We take precautions to protect your information. When you submit sensitive information via the website, email or phone, your information is protected both online and offline. Wherever we collect sensitive information (such as company or customer data), that information is encrypted and transmitted to us in a secure way.

While we use encryption to protect sensitive information transmitted online, we also protect your information offline. Only employees who need the information to perform a specific job (e.g. billing or customer service) are granted access to personally identifiable information. The computers/servers on which we store personally identifiable information are kept in a secure environment.

Maggard employees are required to exercise caution when handling sensitive data. If a Maggard employee believes a customer's right to privacy has been violated, they are required to contact their supervisor and report the possible breach of privacy.

**If you feel that we are not abiding by this privacy policy, you should contact Maggard via our Personal Data Inquiry Form:**  
<https://maggard.jotform.com/223366863297064>

